

Westlake

FINANCIAL SERVICES®

MACallotment

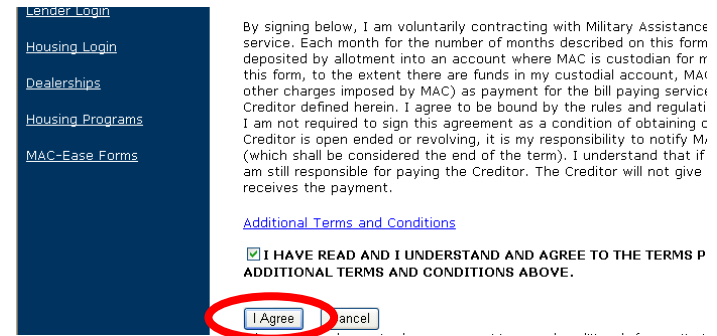
MAC Allotment Process

Overview: A Westlake customer on active duty in the military or a Federal Civil Service Employee (i.e. US Postal Worker, etc.), can take advantage of the MAC (Military Assistance Company) Allotment Payment Service. Below is the MAC Allotment process:

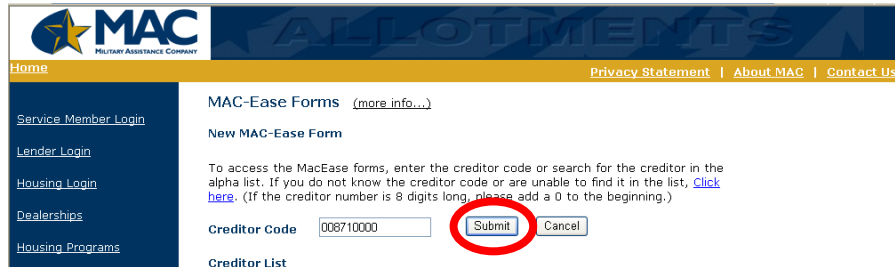
Step 1: Go to www.macallotment.com and click on the MAC-Ease Forms link



Step 4: Check box that says you have read the “terms and conditions” and click I AGREE.



Step 2: Enter Westlake’s creditor #: 008710000 and click SUBMIT.



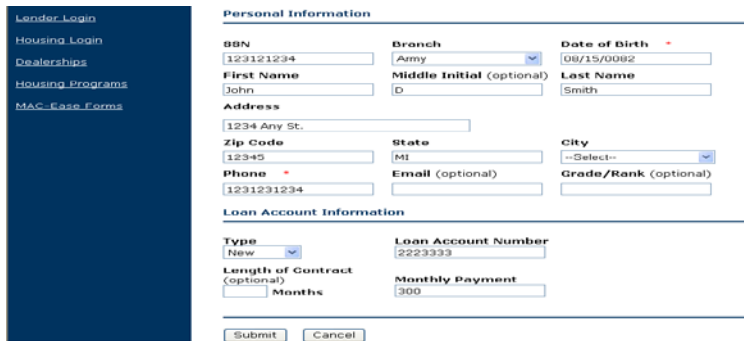
Step 5: the MAC-Ease form will pop up for review and printing.

Step 6: Please sign and fax to Westlake

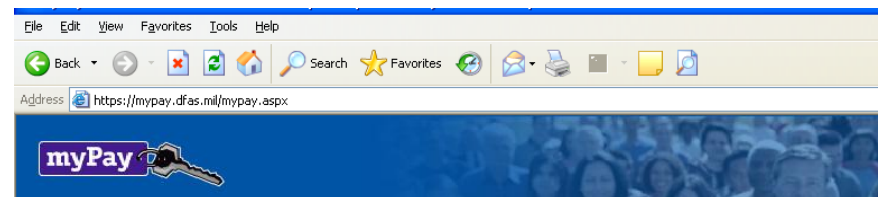
Step 7: Select the Continue the Allotment process.

Step 8: Print the MyPay Instructions page and click continue.

Step 3: Enter your personal and loan information and click SUBMIT.



Step 9: Log onto MyPay web site <https://mypay.dfas.mil/mypay.aspx> and follow direction to start your allotment.



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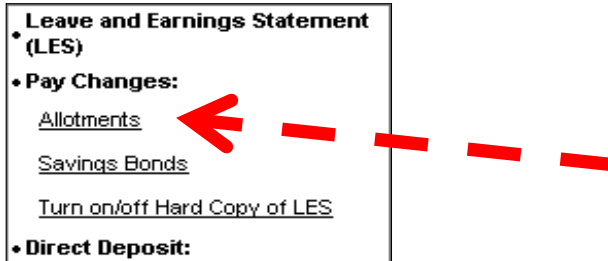
Step 10: Enter the PIN mailed by DFAS for MyPay use. If you do not know your PIN, call MyPay customer service at one of the following telephone number (800) 390-2348, or (216) 522-5122 (7:00am- 7:30pm EST).



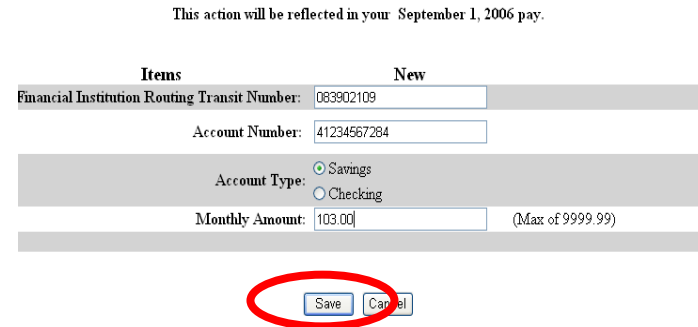
Step 14: Check box that says you have read the “terms and conditions” and click I AGREE.

Step 15: The Monthly amount will equal the “Total Payment Amount” on the MAC Ease form (includes service fee);

Step 11: Select “Allotments” and then “Start a Savings Allotment” to begin a new allotment;



Step 16: Select “Save”



Step 12: For the Financial Institution Routing Transit Number enter “083902109”

Step 13: For the Account Number, enter the 10-digit Custodial Account Number found on your MAC Ease allotment form. The number will begin with a “4”. If you do not have the information with you, it is also permissible to use your Social Security Number. .

Final Step: Select “Yes” on the verification page.

